



# Minnesota NAWGJ State Governing Board

## Meeting Minutes for August 4, 2020

### Location: Google Meet

*Mission: To provide professional development for members and to promote women's gymnastics*

AGENDA ITEM	TOPIC & DISCUSSION POINTS	MOTIONS, RESULTS, ACTION ITEMS
CALL TO ORDER	6:33 PM	
AGENDA	Approved as sent to the board prior to the meeting.	
ROLL CALL	Connie Dickson                      Co-SJD Linsey Hamilton                      Co-SJD  ELECTED MEMBERS Karin Ederer Kylie Fortunato Liz Hampe Kelly Herrera Jasmine Swyningan Jamie White QUORUM PRESENT (50%): YES  APPOINTED MEMBERS Kim Gotlund Connie O'Connell	

<p>NAWGJ MISSION &amp; SJD OVERSIGHT</p>	<p>NAWGJ MISSION</p> <ul style="list-style-type: none"> <li>-To <u>provide professional development</u> for members and to <u>promote women's gymnastics</u> in the USA.</li> <li>-Disseminating judging information</li> <li>-Teaching and training judges to ensure judging excellence</li> <li>-Contracting officials to competitions</li> <li>-Providing other services to the gymnastics community</li> </ul> <p>SJD OVERSIGHT</p> <ul style="list-style-type: none"> <li>-<u>Connie</u>: Test administrator, MN USAG liaison, &amp; SGB oversight of fundraising and education</li> <li>-<u>Linsey</u>: Finance, reports, logistics, &amp; SGB oversight of assigning, new judge, and website</li> <li>-SJD's are non-voting members of the board. We get one collective vote ONLY if there is a split board.</li> <li>-With emails, please be sure to message BOTH of us (Connie &amp; Linsey) with questions, concerns, or ideas.</li> <li>-National is pushing for electronic storage of documents. Our board will use Google Docs to store our files and working documents.</li> </ul>	
<p>STATE GOVERNING BOARD (SGB) ROLES</p>	<p><a href="#"><u>CONFLICT OF INTEREST / CONFIDENTIALITY</u></a></p> <ul style="list-style-type: none"> <li>-All board members are required to sign annually.</li> </ul> <p><a href="#"><u>CONTACT LIST</u></a></p> <ul style="list-style-type: none"> <li>-Provided to board. Linsey will keep updated. Use to send out emails to all judges (MN and our out-of-state judges)</li> </ul> <p>BOARD MEMBER ROLES</p> <ul style="list-style-type: none"> <li>-<a href="#"><u>Roles defined by past board</u></a></li> <li>-Assigning: Kelly &amp; Kylie</li> <li>-Website: Liz</li> <li>-New Judge: Kim</li> <li>-Education: Karin &amp; Jamie</li> <li>-Fundraising: Jasmine &amp; Connie O</li> </ul>	<p>ACTION: ALL SGB MEMBERS: Sign and send COI &amp; confidentiality agreements to Linsey DUE: 8/12/2020</p> <p>MOTION: Jasmine SECOND: Liz To accept the board roles as presented. RESULT: Passed unanimously</p>

FINANCE  
PREVIEW

LONG TERM [BUDGET](#)

- Created to project our financial status with the two big testing years coming up (Compulsory 2021 & Optional 2022)
- Also to understand the financial impact that Covid may have on MN NAWGJ if our fundraising is restricted
- Overall, our budget cycles every 4 years due to test reimbursement. Our balance over the cycle ranges from ~\$2000 to \$15,000.
- If we bring in no income this fall, we would be able to pay for all compulsory books/tests, optional books/tests. But we would only be able to support our national judges with ~\$200 for their test/travel. For reference, 2016 support was \$515.
- Or we would need to make the decision to allocate reimbursement funds in a different manner
- Also presumes that we bounce back to income of ~\$5000 from critiques or state judges cup in 2021 and 2022.

[BUDGET](#) FOR JULY 2020-JUNE 2021

- Per NAWGJ, annual income should be nearly equal to annual expenses when submitting an annual budget. Got the emailed ok from Robin Smith (RJD) that the board can vote to have (substantially) more expenses than income for this year due to Covid
- GYM JAS fee of \$6/judge has historically been paid by MN USAG. However, state board indicated that they will no longer cover this fee.

<p>ASSIGNING</p>	<p>TIMELINE          Connie and Linsey making executive decision to do availability in sections this season. November-December availability will be due on 9/6/2020.</p> <p>CPE REPORT FOR 2019-2020          As of 7/21/2020 all judges have met CPE requirements</p> <p>MEET ASSIGNMENTS          Kelly Nov-Jan // Kylie Feb-Mar</p> <p>CONTRACTS          -Due date TBD. Judges will be able to withdraw from contracts 4-5 weeks out from meet. Meet safety info will be posted to MN NAWGJ website 5 weeks out. Assigners will email judges to confirm in/out. Judges must decide to maintain or withdraw contract by 4 weeks before a meet.</p>	<p>ACTION: Kelly &amp; Kylie:          Meet with Linsey to learn logistics of GYM JAS.</p>
<p>COVID SAFETY</p>	<p>MEET SAFETY          -NAWGJ presented <a href="#">Meet Director Considerations</a> at SJD meeting. MN USAG board, MN NAWGJ, and meet directors are currently working on a state specific meet safety recommendations. Goal is for each meet to inform judges of meet safety protocol at least 4 weeks in advance so that judges can make an informed decision.  <a href="#">Meet Safety Info Sheet</a></p> <p><a href="#">HEALTH ATTESTATION</a>          -In various ways (computer log in, app sign in, temp taking, etc), copious employers require staff to attest to their health daily.          -Considering use of a sign off on this attestation (along with signing the sanction)</p>	<p>MOTION: Jasmine          SECOND: Kylie          To require all judges to sign health attestation at start of judging day.          MR to enforce.          RESULT: Passed unanimously</p>
<p>WEBSITE</p>	<p>UPDATE          -MN NAWGJ website is: <a href="https://mn-nawgj.org">https://mn-nawgj.org</a>          -"Riley Dog" is the former name of the page that judges use to find meet details. The name of this page has changed to "MEET ASSIGNMENTS."          -Liz continues to work on updates to the website including wonderful educational content</p>	

<p>NEW JUDGE</p>	<p><a href="#">NEW JUDGE TRACKING</a></p> <ul style="list-style-type: none"> <li>-Two new judges sat in the chair last season</li> <li>-We have 4 that need to complete practice judging before they can be assigned this season</li> </ul> <p>REQUIRED TRAINING</p> <ul style="list-style-type: none"> <li>-Compulsory practice judging all 4 events over 2 sessions</li> <li>-Compulsory feedback session</li> <li>-Sharon recommended the implementation of Xcel training for new judges as all of our training to date has focused on compulsories</li> </ul> <p>FEEDBACK SESSION DATES</p> <p>Dec 5 or 6 Peppermint Twist Dec 19 or 20 Spirit or Elite meets</p> <p>XCEL TRAINING</p> <ul style="list-style-type: none"> <li>-Teach/review bronze, silver, and gold rules, SR, elements, creating a consistent judging process, SV posting (need SV book), etc</li> </ul>	<p>MOTION: Linsey SECOND: Kim</p> <p>To require Xcel training for new judges before judging Xcel gymnastics</p> <p>RESULT: Passed unanimously</p> <p>ACTION: Kim: Meet with Linsey to get up to speed on new judge training</p> <p>DUE: ASAP</p>
<p>EDUCATION</p>	<p>STATE CONGRESS: 8/30/2020</p> <ul style="list-style-type: none"> <li>-At this time is tentatively planned for face to face at TAGS EP.</li> <li>-Betty Okino will present several topics specific to beam</li> <li>-The more we discussed a face-to-face State Congress, the more we realized that most of us on the board are not yet comfortable getting back in the gym in a large group of people.</li> <li>-The board will work to determine the best options regarding State Congress, including the completion of our All Judge Meeting</li> <li>-Brief discussion, will follow through, in regards to holding judging conversations regarding bias and equity in gymnastics. Jasmine will facilitate conversations.</li> </ul>	<p>ACTION: Connie D: Call Ryan to discuss State Congress</p> <p>DUE: 8/5/2020</p>
<p>TESTING</p>	<p>FALL TEST DATE</p> <p>Saturday, September 19 - all levels</p> <p>Location TBD</p>	

FUNDRAISING	<p>OVERVIEW</p> <ul style="list-style-type: none"> <li>-Typically bring in ~\$5000 with critiques</li> <li>-Covid is going to disallow our typical critique from occurring</li> </ul> <p>BRAINSTORMING FOR 2020+</p> <ul style="list-style-type: none"> <li>-Virtual critique</li> <li>-Providing critique handouts for a fee (less than attending critique) for coaches/gymnasts who are unable to attend</li> <li>-Pairing with ND judges on education</li> <li>-Short videos on judges discussing assigned topics</li> <li>-Parent Q&amp;A is always appreciated</li> </ul>	<p>ACTION: Jasmine &amp; Connie O: Meet with Connie to plan for fundraising.</p> <p>DUE: 8/15/2020</p>
FINANCE VOTE	<p><a href="#">BUDGET</a> for July 2020-June 2021</p>	<p>MOTION: Connie D</p> <p>SECOND: Jasmine</p> <p>To approve the annual budget as presented</p> <p>RESULT: Passed 5:1</p>
ADJOURN	8:40 PM	

**APPROVED**

Connie Dickson	8/4/2020
Linsey Hamilton	8/4/2020
Karin Ederer	8/7/2020
Kylie Fortunato	8/7/2020
Liz Hampe	8/8/2020
Kelly Herrera	8/7/2020
Jasmine Swyningan	8/9/2020
Jamie White	8/9/2020
Kim Gotlund	8/10/2020
Connie O'Connell	8/10/2020