

USA Gymnastics Recommended Judges Meeting Agenda 7/23/18 updated R Ruegg (with some English edits)

All sanctioned meets must include a Judges Meeting during the 30 minutes prior to competition. The Meet Referee (MR) assigned to the competition has duties to perform before the meeting begins. Bring a list of all judges assigned with contact information. Bring all pertinent rules.

- Upon arrival, introduce yourself to the meet host and personnel.
- Check equipment, judges seating and tables.
- Confirm the meet format and how warm ups and competition works.
- Meet with the score table personnel to determine the entering of scores/paper trail and draw.
- If this is an "In gym" meet, check the landing of vaulting to see if it's a loose foam covered pit and approve.
- Confirm with the Meet Director (MD) the march in times, break times and ending times and review any fee structure questions.
- Review the inquiry process. They come to the MR for approval before going to the panel.
- Meet with timers/line judges/input personnel when they arrive.
- Attend the coaches meeting when possible.
- Check to see if vault numbers are being flashed and post appropriate chart.

Have a roll call of judges with introductions

- ___ Cover all items above from the MD and site.
- ___ Review the meet format, warm ups and break time allowed (cannot leave the meet site if you are on the clock).
- ___ Talk about inquiries, conferences and communication on the field of play.
- ___ Remind judges, no electronic equipment to be used unless for reference material (code, R&P, etc.).
- ___ Discuss the level(s) you are judging today and have each panel discuss their event for that session including Special Requirements, unusual skills, general procedures.
- ___ Go over any element evaluations, music approval forms or equipment.
- ___ Remind Chief Judges (CJ) to check with their helpers on time/line/input.
- ___ Be at your event for March in. Notify the CJ if you leave for the restroom.
- ___ Remind all judges to stay at their event until the last score has gone in for the session.
- ___ If a state meet or above, review video review procedures.
- ___ Collect pay vouchers from judges with MapQuest (paper copy) of mileage. Check and Turn in pay forms to meet director to have checks ready by the end of the day.
- ___ Have everyone sign the sanction and indicate any violations.
- ___ Remain 5 minutes after the meet to check for missing scores or questions with Meet Director.
- ___ Remind judges that they should have no direct contact with coaches during the competition. (5/17 TC)
- ___ Determine with the Meet Director the time for judging panels to return to the field of play after a break between sessions, preferably at least 5 minutes prior to end of the timed warm-ups. (5/17 TC)